

**Hendricks County Solid Waste Management District**  
**September 16, 2008**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on September 16, 2008 in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Hursel Disney opened the meeting and led the Pledge of Allegiance. Roll call was taken and members in attendance were:

Hursel Disney	William Guarnerly	David Whicker
Jeff Martin	Ed Gaddie	Phyllis Palmer
Nancy Johnson	Eric Wathen	

Others in attendance were:

Lenn Detwiler	Patty Knoll	Katie Archer
Amy Sieferman	Calvin Davidson	Barry Ledbetter
Cathy Grindstaff		

**Approval of Agenda**

Mrs. Johnson moved to approve the Agenda as presented. Mr. Guarnerly seconded the motion and the motion was unanimously approved 8-0-0.

**Approval of Minutes**

Mr. Guarnerly moved to approve the minutes of the meeting held on August 19, 2008. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

## **Youth Education Coordinator's Report**

Mrs. Archer began her report by explaining that the brochure she distributed to the Board members at the last meeting had been mailed out. She quickly received enough requests to fully book her calendar through December, and twenty eight teachers are on a waiting list to schedule programs for the spring. She noted that the waiting list is growing daily.

Mrs. Archer then distributed copies of pictures taken at the District's first Teachers' Workshop, held on September 11<sup>th</sup>. The goal for the workshop was to provide training and support materials so teachers could continue educating their students in reducing, reusing and recycling even when she or Mrs. Sieferman could not make presentations in the classrooms. She assembled binders with information regarding grants, resources, activities and programs the teachers could present on their own to their students. She passed around one of the binders for the Board Members to review. She reported that the workshop was well received, with active participation from the attendees. Mrs. Archer concluded her report by noting that she is hoping to increase the number of teachers participating in future workshops.

## **Outreach Coordinator's Report**

Mrs. Sieferman prefaced her report by commending the job Mrs. Archer did at the Teachers' Workshop. She said she has received many positive remarks from the teachers who attended.

She continued by reporting that she had been contacted by Kim Rhea of the 4-H Ambassadors, a group of high-school students handpicked to do public relation work for 4-H. Since the group's theme this year is "Go Green for 4-H", Ms. Rhea wanted to know if these children could assist in projects. Mrs. Sieferman said she would like to have them assist with the Halloween Costume Exchange, The Big Green Give, possibly Tox-Away Days, and the Reuse-A-Shoe Collection. The Ambassadors will be wearing

shirts at all of the events that say “Go Green With 4-H” and will display the District’s logo. The participants are also saving reusable items to help Mrs. Archer prepare for the “Trash to Treasure” program she presents. Mrs. Sieferman said she would be having a training session to teach the group how to do some of the reuse crafts for the recycling project offered through 4-H.

Regarding school grants, Mrs. Sieferman said Brownsburg East Middle School already had a grant through the District, but they needed to replace some bins that were broken. She also noted that Plainfield High School needed additional recycling bins for the school’s additional space; Delaware Trail Elementary School in Brownsburg currently had a recycling program, but was using cardboard boxes that needed to be replaced with sturdier plastic containers. Additionally, Tri-West High School has three new teachers who requested bins. As a result of the Teacher’s Workshop, Danville South Elementary School would like to have the District help make their school more “green”, and have asked Mrs. Sieferman to provide input on the school’s Continuous Quality Improvement Plan.

Mrs. Sieferman then went on to report that progress is being made on preparations for the Big GREEN Give. The Avon Middle School Choir is interested in singing, and will be given a thirty minute slot to perform Holiday music. Seven not-for-profits have committed to being there and accepting donations; Wheeler Mission, Meals on Wheels, Hendricks County Friends of the Shelter, Hendricks County Healthy Families, Mental Health America of Hendricks County, Hendricks County Parks and Recreation, and Hendricks Regional Health Foundation. She said these organizations have designed specific donation packages that should be very well received.

Mrs. Sieferman then requested funding to purchase reusable tote bags with the District’s logo on the side that will be handed out at events and will promote reuse. She noted that the bags are unique in that they can be folded to a small square that can be carried easily. She asked for up to \$3,300 to purchase one thousand bags.

Mr. Wathen moved to allocate up to \$3,300 for the purchase of one thousand of the bags. Mrs. Johnson seconded the motion and the motion was unanimously approved 8-0-0.

Mrs. Siefertman then explained that the District's contract for the "Trash Talk" publication, a quarterly newsletter that the District distributes to all fourth graders in the County will expire soon. "Trash Talk" highlights recycling efforts for children and includes local information as well as activities and games. She informed the Board that the cost to continue to provide the newsletter in 2009 will be \$7,194.

Mr. Wathen moved to approve the request. Mrs. Johnson seconded the motion and the motion was unanimously approved 8-0-0.

### **Director's Report**

Mr. Detwiler began his remarks by welcoming Patty Knoll as the District's new Administrative Assistant. He noted that Mrs. Knoll is a quick learner and has been a joy to work with.

He then went on to explain that during the August meeting the Board adopted the 2009 budgets. He explained that after the meeting he realized that the public notice that was published regarding the adoption of the 2009 budgets was advertised for the September meeting. He continued by explaining that Mr. Steuerwald recommended the Board consider motions to affirm the action the Board took regarding the budgets during the August meeting.

Mrs. Johnson moved to affirm the adoption of the 2009 General Fund Budget. Mr. Whicker seconded the motion and the motion was unanimously approved 8-0-0.

Mrs. Palmer then moved to affirm the 2009 Hendricks County Special Project Fund Budget. Mr. Wathen seconded the motion was unanimously approved 8-0-0.

Mr. Detwiler concluded the Director's report by passing around a printout showing screenshots of the District's newly updated website. He explained that there was still some work to be done on the site, but that he was very pleased with the results so far.

## **Financial Report**

### *Financial Facts Summary*

Mr. Detwiler noted that the Financial Facts Summary was pretty standard. He said the District is on track to be under budget for the year.

### *Income Chart*

Mr. Detwiler then stated the Final Disposal Fee was off significantly as compared to August of last year and as compared to August of 2005 and 2006. He noted that the total amount of Yard Waste Recycling Center income already exceeded the amount for all of last year although the Plainfield Yard Waste Recycling Center was not in operation during much of 2007.

### *Budget Transfer Request*

Mr. Detwiler then presented a budget transfer request that would increase the amount of money in the Office Equipment line item by \$1,000 and reduce the amount of money in the Media Advertising line item by \$1,000. Mr. Detwiler explained that the lease of a color printer/copier/fax machine beginning at the end of last year has resulted in more printing being done in-house.

Mr. Whicker moved to accept the budget transfers as presented. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

### Claims Register

Next, Mr. Detwiler presented the Register of Claims as of September 16, 2008 in the amount of \$42,426.63. Mr. Wathen moved to accept the claims as presented. Mrs. Palmer seconded the motion and the motion was unanimously approved 8-0-0.

### CAC Report

Mrs. Grindstaff reported the CAC reviewed two grant applications, and had decided to recommend approving the grant request from the Town of Plainfield for funds to help purchase a wood chipper.

Mrs. Palmer made a motion to approve a \$5,000 grant to the Town of Plainfield to purchase a wood chipper with the stipulation that none of the material processed using the equipment purchased with the granted funds would be deposited at the any of the District's Yard Waste Recycling Centers. Mr. Wathen seconded the motion.

Mr. Guarnerly then noted that the District had \$25,000 set aside for the grants, and asked the Board to consider increasing the award amount to the Town of Plainfield since the wood chipper would be diverting yard waste from the District's facility resulting in cost savings for the District. Mr. Detwiler reminded the Board that the established grant program guidelines capped each award at \$5,000, but that he and the CAC recognized that the Board had the ability to increase the amount at its discretion.

After further discussion, Mrs. Palmer withdrew her motion and Mr. Wathen withdrew his second.

Mr. Wathen then expressed his concern that the slowing economy may negatively impact the District's future income and that only awarding a \$5,000 grant might be the wiser course of action. Mr. Whicker indicated that he shared Mr. Wathen's concern. Mr. Detwiler stated that as of September 15<sup>th</sup>, the District had realized 64.2%

of the projected Final Disposal Fee Income for 2008. He added that by his estimate, the District would receive approximately \$722,000 of the \$725,000 projected for the year.

Mr. Guarnerly made a motion to award \$10,000 to the Town of Plainfield Department of Public Works to help purchase a wood chipper, provided the wood chips produced would not be deposited at any of the District's Yard Waste Recycling Centers and that the equipment be purchased before the end of 2008. Mrs. Palmer seconded the motion and the motion passed 6-2-0 with Mr. Whicker and Mr. Wathen voting against the motion. Mr. Wathen clarified that was not against awarding the grant; he simply disagreed with the amount of the award.

Mr. Wathen then moved to deny the grant request from the Hendricks County Convention and Visitors Bureau. Mr. Whicker seconded the motion and the motion was unanimously approved 8-0-0.

### **New Business**

Mr. Gaddie then noted that many recyclables were ending up in the trash during football games at the new Plainfield High School. He suggested that the District might be able to capture some of those materials via a recycling program.

### **Board of Directors' Comments, Concerns and Questions**

After discussion on the subject of Mr. Detwiler's review, a committee was appointed consisting of Mrs. Palmer, Mrs. Johnson and Mr. Guarnerly. The committee members said they would work to bring a recommendation to the full board at the next Board Meeting.

Mr. Disney then noted he would be out of town during the next scheduled Board Meeting on October 21<sup>st</sup>, and it was decided Mr. Whicker would preside over that meeting.

## **Adjournment**

There being no further business, Mr. Guarnery moved to adjourn at 7:55 a.m. Mrs. Palmer seconded the motion and the motion was unanimously approved 8-0-0.

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Hursel C. Disney, President